

***North East Ohio Network Council of Governments (NEON) Meeting Minutes
July 15, 2022
Location: Medina County Board of DD***

I. WELCOME/ROLL CALL: Meeting called to order at 10:03 a.m. by President Michele Giess.

Ashtabula Present (Late)
Geauga Present
Mahoning Absent
Richland Present
Trumbull Present

Columbiana Present
Lake Present (Late)
Medina Present
Stark Present (Late)
Wayne Present

Cuyahoga Present
Lorain Present (Late)
Portage Present
Summit Present (Late)

Diana Anderson, Executive Director – North East Ohio Network – present
Kelsi Garwood, Business/Finance Director – North East Ohio Network – present
Susan Ferrick, Director of Operations – North East Ohio Network - present

II. REVIEW/APPROVE MINUTES: To approve the minutes of meetings held on May 20, 2022

Resolution 22-07-01: To approve the minutes of the May 20, 2022 meeting as presented

Motion by: Don Rice Second by: Stacey Maleckar

Ashtabula Late-No Vote
Geauga Aye
Mahoning Absent
Richland Aye
Trumbull Aye

Columbiana Aye
Lake Late-No Vote
Medina Aye
Stark Late-No Vote
Wayne Aye

Cuyahoga Aye
Lorain Late-No Vote
Portage Aye
Summit Late-No Vote

The chair declares the motion carried.

III. FINANCIAL REPORT:

Resolution: 22-07-02: To approve the May & June 2022 Financial Reports as presented

Motion by: Don Rice Second by: Ed Stark

Ashtabula Late-No Vote
Geauga Aye
Mahoning Absent
Richland Aye
Trumbull Aye

Columbiana Aye
Lake Late-No Vote
Medina Aye
Stark Late-No Vote
Wayne Aye

Cuyahoga Aye
Lorain Late-No Vote
Portage Aye
Summit Late-No Vote

The chair declares the motion carried.

Kelsi Garwood, NEON’s Business/Finance Director, presented the May & June 2022 financial reports. The total position of all portfolios at the end of May was \$25,162,364 and at the end of June was \$25,930,030.

Total revenue for the month of May was \$50,563 and total normal expenditures were \$122,138. We ended the month with an ordinary loss of \$71,575. Total revenue for June was 18,561 and expenses were \$142,967. We ended with an ordinary loss of \$124,406.

As discussed previously, most all of our County Board revenue for the second quarter was collected in March and April, so revenue was expected to be low.

The month of May has \$10,000 of professional fees for our new IT company and to pay off our document storage contract. June professional fees include \$5,000 for GAAP financial preparation and \$2,000 for computer backup system. June was also a three-pay month due to the 4th of July holiday and payroll being pulled early.

PNC – NEON Account: The NEON account for the period from *May 1, 2022 through May 31, 2022*, reflected *Cash on Hand* of \$1,687,848 and *June 1, 2022 through June 30, 2022* reflected *Cash on Hand* of \$1,551,030.

<u>County</u>	<u>Cash/Money</u>	<u>Other</u>		<u>Portfolio</u>
	<u>Funds</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Value</u>
ASHTABULA	961,677.54	0.00	7,939.44	953,738.10
COLUMBIANA	802,724.25	0.00	10,014.05	792,710.20
CUYAHOGA	928,682.42	2,076.80	365,844.24	564,914.98
GEAUGA	1,108,545.31	1,500,000.00	0.00	2,608,545.31
LAKE	5,002,394.15	179.73	22,351.35	4,980,222.53
MAHONING	124,434.57	0.00	2,082.00	122,352.57
MEDINA	212,190.96	0.00	13,771.06	198,419.90
PORTAGE	4,319,950.43	0.00	34,247.72	4,285,702.71
RICHLAND	3,653,704.40	23,051.80	51,969.79	3,624,786.41
STARK	1,348,079.77	0.00	52,638.53	1,295,441.24
SUMMIT	4,991,303.96	0.00	56,993.67	4,934,310.29
WAYNE	20,828.31	0.00	2,972.69	17,855.62

Resolution: 22-07-03: To approve the revised NEON HIPAA Policies Manual
 Motion by: John Vennetti Second by: Kelly Petty

Ashtabula Aye	Columbiana Aye	Cuyahoga Aye
Geauga Aye	Lake Aye	Lorain Late-No Vote
Mahoning Absent	Medina Aye	Portage Aye
Richland Aye	Stark Late-No Vote	Summit Aye
Trumbull Aye	Wayne Aye	

The chair declares the motion carried.

Resolution: 22-07-04: To accept the resignation/retirement of Diana Anderson effective 12/31/2022
 Motion by: Don Rice Second by: Kelly Petty

Ashtabula Aye	Columbiana Aye	Cuyahoga Aye
Geauga Aye	Lake Aye	Lorain Late-No Vote
Mahoning Absent	Medina Aye	Portage Aye
Richland Aye	Stark Aye	Summit Aye
Trumbull Aye	Wayne Aye	

The chair declares the motion carried.

IV. EXECUTIVE DIRECTOR’S REPORT – Diana Anderson

- HIPAA – Eagle consulting did a risk assessment and identified a few risks. We are following up on recommendations.
- DSP Recruitment Presentation- Katrina Kohout NEON Employee presented stats on DSP hiring and retention
- Marla Root Coalition – Currently six members expressed confirmed interest. Only SWOCOG has committed. No solid numbers yet. Cuyahoga is interested and thinks the big County Boards can carry it and put in more money. Members cannot make a decision to join until Marla provides an answer regarding the cost.
- Provider Compliance – We did lose our Provider Compliance specialist to a County Board. We are currently in the process of interviewing to replace her. Diana will cover this position in the interim.
- NEON Annual Training Scheduled for all NEON employees
- New Positions as Budgeted – We have brought on a few new employees to include part-time accounting assistant and Family Supports specialist, and are looking to replace our clerical staff
- EI Services – DoDD asked COGS what supports they provide. We were providing for Richland but that contract ended. There is difficulty in filling this position. DoDD is setting up a grant. Bringing it up for topic of discussion. Requesting if any current members need this service from NEON. None at this time.
- Focusing On Efficiency Of Operations For Specific Services – Discussion about staffing at NEON and why they may leave and stability of the COG. Discussed what we can pay employees. We have been doing salary adjustments. Also discussed efficiencies of operation and working on streamlining, especially Cuyahoga FSP.
- New Website should be up and running in 30 to 45 days

• **Executive Session**

To discuss and create a committee to conduct a search for the next NEON Executive Director: Adjourned to Executive Session at 11:32 am:

Motion by: Bill Green

Second by: David Ashley

Roll Call

Ashtabula Present
Geauga Present
Mahoning Absent
Richland Present
Trumbull Present

Columbiana Present
Lake Present
Medina Present
Stark Present
Wayne Present

Cuyahoga Present
Lorain Present
Portage Present
Summit Present

Committee includes: Michele Giess, Bill Green, Stacey Maleckar, John Vennetti, Tone Scurpa, and Bill Whitacre

Executive Session concluded at 11:56 am.

V. ADDITIONAL BUSINESS

VI. ADJOURNMENT

There being no further business to come before the NEON Board, a motion to adjourn the July 15, 2022 meeting at 12:05 pm was made by Don Rice with a second by Bill Devon.

Next Meeting: September 16, 2022

Location: Medina County Board of DD


Attested: *John Vennetti*
Signature – Secretary/Treasurer

09-09-2022
Dated

John Vennetti

Signature Certificate

Reference number: DFRUW-YVTAW-OEGUR-ZPGME

Signer	Timestamp	Signature
John Vennetti Email: johnv@portagedd.org Sent: 09 Sep 2022 14:49:02 UTC Viewed: 09 Sep 2022 16:29:05 UTC Signed: 09 Sep 2022 16:29:47 UTC		
Recipient Verification: ✓Email verified	09 Sep 2022 16:29:05 UTC	IP address: 24.106.230.67 Location: Powell, United States

Document completed by all parties on:
09 Sep 2022 16:29:47 UTC

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